

Curriculum Vitae



PERSONAL INFORMATION:

Name / Surname **Thekla Mitsi**

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Nationality Greek

Date of birth / Marital Status 10/05/1985 Single

PERSONAL PROFILE

Lawyer accepted for legal practice in the Greek Bar Association, with an LL.M in Commercial and Company Law. Work experience as an Associate Lawyer and external counsel in commercial, maritime, civil, real estate, family, financial, corporate and penal law. Has provided legal advice in contracts regarding different economical areas, and has represented clients in commercial, family and tort litigation. Legal representation for IG P&I Clubs regarding international transport and marine claims handling. Experience as a lecturer of the course "International Maritime Act" in the Universidad del Rosario in Bogotá. Wide range of legal knowledge including International Corporate Governance, Transport Law, Maritime Casualties, Law of the Ship, International Litigation, Alternative Dispute Resolution and Intellectual Property. Self development of freelance legal practice, strong academic and linguistic skills and adaptability to dynamic and challenging work environments. Passion for business development and personal growth, strong case understanding, competency in assessing complicated issues to adequately protect clients, creativity to come up with new solutions to existing problems, adaptability to emerging needs, cooperativeness and collaboration in diverse working groups, commitment and self-motivation, authentic and honest.

WORK EXPERIENCE

Fechas: January 2016 – Onwards

Cargo: Lecturer of the course "International Maritime Act"

Empresa: Universidad del Rosario, Faculty of Political Science and International relationships

Tipo de Empresa: University

Telefono: (571) 297 02 00

Dirección: Calle 12C No.6-25 11, Bogotá, Colombia

Funciones:

- Development of the program and course "International Maritime Act" with an objective to present to the students of the faculty of International Relationships, the panorama of the global maritime activities and underline their important character and utility as an essential element in international commerce and international relationships.
- Introduce the knowledge of the essential aspects of such activities, as well as the protagonists, subjects involved, its geographical coverage and relationship with different players in the maritime industry.

- Present and train to handle the different regulatory frameworks of international maritime activity.

Dates: December 2014 – Onwards
Position: Associate Lawyer / Claims Handler
Company: A&A Multiprime Consulting Services
Type of Company: Legal Services and International Commerce
Jefe Inmediato: Alicia Gast
Telephone: (571) 5303530
Address: Cra 11 No 82-38, Of. 203, Bogotá, Colombia

Main responsibilities:

- Legal advise and claims handling in cases of cargo loss and damage, contracts of transportation, bills of lading, maritime casualties and loss of life, injury or sickness of crew/passengers coverage.
- Legal and marketing intermediation with European clients.
- Commerce and Corporate legal advice for local and international clients.
- Negotiation, drafting and revision of commercial documents in relation to insurance matters, maritime and multimodal transport claims, commodities, letters of credit, guaranties and salvage operations.
- Legal advise for IG P&I Clubs, law firms and international clients in cargo inspections, for the purpose of liability assesment under international transport contracts.
- Yearly negotiation and renewal of insurance policies of maritime entities.

Dates: March 2011 – August 2012 & January 2014 – August 2014
Position: Associate Lawyer
Company: Law Firm “K. Milios & Partners”
Type of Company: Legal Services and Litigation
Jefe Inmediato: Konstantinos Milios
Telephone: (+30) 23510 29001
Address: Zalogou 9, Katerini, Greece

Main responsibilities:

Key duties and responsibilities of the position included:

- Legal advice and research.
- Court litigation in commercial, civil, family, banking, corporate and criminal law.
- Client's advice on real state issues.
- Drafting of contracts and lease's agreements.
- Drafting of the legal documents and lawsuits of the firm in the fields of civil, property, contract, tort and commercial law.
- Filing the lawsuits in the courts with full responsibility, while adhering to rigid deadlines.

Dates: October 2010 - February 2011
Position: Legal Intern
Company: County Court of Katerini, Greece
Type of Company: Public Sector, Ministry of Justice
Jefe Inmediato: Theodoros Klokas
Telephone: (+30) 23510 23761
Address: Fleming 2, Katerini, Greece

Main responsibilities:

- Filing of the lawsuits in the Court's Archive
- Assistance in Judge's preparation on cases of Commercial, Family, Civil and Property Law
- Contribution to the operation of the Secretariat of the Court.

Dates: April 2009 - September 2010

Position: Legal Intern
Company: Legal Council of The State, Greece
Type of Company: Public Sector, Ministry of Justice
Jefe Inmediato: Zoe Mavridou
Telephone: (+30) 69 74346292
Address: Votsi 2, 60100, Katerini, Greece

Main responsibilities:

- Drafting of legal lawsuits on Civil, Administrative and Tax issues
- Preparation and filing the of the legal documents in the Courts
- Assistance in the Legal Adviser's duties.

Dates: April 2008 – April 2009 & June 2005 – February 2006
Position: Customer Care Agent
Company: HELLENIC TELECOMMUNICATIONS ORGANISATION (OTE S.A.),
Type of Company: Telecommunications
Jefe Inmediato: General Director
Telephone: (+30) 2310 240081
Address: Ermou 40, Thessaloniki, Greece

Main responsibilities:

- Customer's servicing by means of an electronic directory of the whole Greek State
- Supervising duties in charge of approximately 150-member team
- Promoted and developed effectively Telemarketing Services of the company, adding new customers.

Dates: April 2009 - September 2010
Position: Promoter and Sales Representative
Company: CONCEPT2ACTION, Communication and Marketing Agency,
Type of Company: Marketing Services
Jefe Inmediato: Comercial Manager
Telephone: (+30) 2310 254800
Address: Th.sofouli 101 & Navarinou, Thessaloniki, Greece

Main responsibilities:

- Retail Promotion and Sales Support of worldwide famous Brands and products in the Local Market

EDUCATION

Dates: September 2014 – May 2015
Title awarded: Diploma in Spanish DELE of Cervantes Institute - Level C1
Institute: University Sergio Arboleda, Bogotá, Colombia

Dates: 2012-2013
Title awarded: Master of Laws (LL.M) Commercial and Company Law
Thesis: "Liability of the Sea Carrier in case of post discharge misdelivery under the Hague Visby Rules"
Institute: Erasmus University of Rotterdam, The Netherlands

Dates: 2004 - 2009
Title awarded: Bachelor of Laws (LL.B)

Institute: Aristotle University of Thessaloniki, Faculty of Law, Economic and Political Sciences, Greece

PERSONAL SKILLS

Languages: Greek (Native).
Spanish (Very Good, Diploma of DELE C1).
English (Excellent, Certificate of Proficiency in English - Michigan University)
Valid License as an English Professor
International English Language Testing System, IELTS.
French (Good, Diplôme d'études en langue française - DELF B2)

OTHER SKILLS

Personal Interests: Cinema, traveling, hiking, canyoning and ski.
Memberships: Hellenic Bar Association, since February of 2011.

Additional Information:

Voluntary participation in the organization of the 28th Olympic Games – “ATHENS 2004”
Participation in the Study Trip Geneva 2013 of Erasmus School of Law, Rotterdam, with theme Trade Law and Banking.

REFERENCES

Jorge Voidonikolas, Labor Relations Manager at AIG, (Colombia-Venezuela-Perú-Ecuador).
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Alicia Gast , General Director at A&A Multiprime, Bogotá, Colombia
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cel: +57 3142844799, email: smoreno@aamultiprime.com

Carlos Roballo, Legal Manager at Gecolsa/CAT, Bogotá, Colombia
cel: +57 3123732633, email: carlosroballo@hotmail.com